



## WHAT YOU SHOULD KNOW ABOUT A FEDERAL MIGRATORY BIRD REHABILITATION PERMIT

A Federal Migratory Bird Rehabilitation permit will authorize you to take, transport and temporarily possess sick, injured, and orphaned migratory birds for rehabilitation purposes. You should review Title 50 parts 10, 13 & 21.31 of the Code of Federal Regulations (CFR). These regulations can be found on our website at: <http://www.fws.gov/permits/ltr/ltr.html>. **You are responsible for reviewing and understanding these regulations before you request and accept a permit.** Below is a review of several sections pertinent to a Federal Migratory Bird Rehabilitation permit.

### ***1. What are the age and experience requirements necessary to qualify for a rehabilitation permit?***

You must be at least 18 years of age with a minimum of 100 hours of hands-on experience, gained over the course of at least 1 whole year, rehabilitating the types of migratory birds you intend to rehabilitate (e.g., waterbirds, songbirds, raptors). Up to 20 hours of the 100-hour time requirement may be fulfilled by participation in migratory bird rehabilitation seminars and courses.

### ***2. What are the caging requirements?***

Facilities must be adequate for each species you plan to rehabilitate. You will be required to submit photographs and diagrams of your enclosures with your application. Criteria used for evaluating and/or inspecting your facilities will be based on the National Wildlife Rehabilitators Association (NWRA) and International Wildlife Rehabilitation Council's (IWRC) Minimum Standards for Rehabilitation. You may obtain a copy of this publication by calling NWRA at 320-259-4086 or IWRC at 510-383-9090. You can also visit their web sites at: [www.nwrawildlife.org](http://www.nwrawildlife.org) or <http://theiwrc.org>.

### ***3. May I share rehabilitation facilities with someone else?***

No. We will issue only one permit per address. The permitted individual, or principal officer for permits issued to a business, is legally responsible for the facilities, all the birds at the facility, the activities, the subpermittees listed on the permit and any approved offsite locations, and any staff assisting with the permitted activities.

### ***4. Do I need to report suspected criminal activity involving a migratory bird that I receive for rehabilitation?***

Yes. You must notify your local Fish and Wildlife Service Law Enforcement Office if you receive a live or dead migratory bird whose injuries appear to be caused by poisoning, gunshot, electrocution or other criminal activity. Contact information for your local Service Law Enforcement Office can be obtained on the internet at [http://www.fws.gov/le/ContactsSites/le\\_chart.htm](http://www.fws.gov/le/ContactsSites/le_chart.htm) or by calling your Migratory Bird Permit Office.

### ***5. How long can I keep a bird in captivity for rehabilitation?***

You must release all releasable recuperated birds to the wild as soon as seasonal conditions allow. Birds may not be held for more than 180 days unless approved by the Regional Migratory Bird Permit Office.

### ***6. When must I euthanize a bird?***

You must euthanize any bird that has sustained injuries requiring amputation of a leg, a foot, or a wing at the elbow (humero-ulnar joint) or above, and/or is completely blind. You must not sustain the life of any migratory bird that cannot after medical management feed itself, perch upright, or ambulate without

inflicting additional injuries to itself. You must obtain permission before euthanizing any bald or golden eagle or threatened or endangered species unless Service personnel are not available and humane considerations warrant prompt euthanasia.

**7. *Can I accept migratory birds that are injured in the process of being removed from inside buildings?***

Yes. The public does not require a Federal permit to humanely remove a trapped migratory bird from the interior of a residence or a commercial or government building if the bird poses a health threat, is attacking people, threatens commercial interests such as damage to merchandise, or may injure itself. The property owner must transfer any bird that is injured or orphaned during the removal to a federally permitted rehabilitator. If an active nest with eggs or nestlings is present, the property owner must seek the assistance of a federally permitted rehabilitator in removing the eggs or nestlings and caring for them. A request for a contribution to help cover the cost of care incurred by you is encouraged. (See 50 CFR 21.12(d))

**8. *Can I display birds that are being rehabilitated to the public?***

The Migratory Bird Rehabilitation permit does not authorize the use of injured/recovering birds for educational purposes. Birds must not be displayed to the public unless you use video equipment or barriers that prevent birds from both hearing and seeing the public. If at any time a device that allows the public to view birds causes stress or harm, or impedes the rehabilitation of any bird, it must be discontinued immediately.

**9. *Can I keep a migratory bird to use for educational purposes?***

This permit does not authorize you to possess birds for educational purposes. You must release all recuperated birds to suitable habitat following the recovery of the bird as soon as seasonable conditions allow. However, any bird that, after rehabilitation, cannot be released to the wild may be transferred to a Migratory Bird Special Purpose Possession permit if the bird is suitable for use in educational programs, or may be transferred to another type of permit as deemed appropriate, upon authorization of your permit issuing office.

**10. *Can I keep imprinted birds for educational purposes?***

No. Under no circumstances will anyone be permitted to keep a bird that has been imprinted while under their care. Orphaned migratory birds should be raised in a manner in which they are imprinted upon their own species. Every precaution must be taken to avoid imprinting birds to humans. Except as required to feed, water, and exercise animals, indoor and outdoor facilities, cages, pens, enclosures or other areas must be sufficiently separate and protected from pets and from human living or work space to prevent human contact with animals. You will be required to transfer any birds that are imprinted to humans while in your care or a subpermittee's care as directed by your Regional Migratory Bird Permit Office.

**11. *Can I transfer birds to other permit holders?***

Yes. Dead and nonreleasable live birds that are suitable for use in educational programs or research projects can be placed with a qualified educational or scientific institution as defined in 50 CFR 10.12. Releasable raptors may be transferred to permitted falconers (50 CFR 21.31(e)(4)(i)). Live birds may not be transferred to another permittee without permission from your Regional Migratory Bird Permit Office. Both the transferring and the receiving permittees (except falconers) must complete a form 3-202-12 (Migratory Bird and Eagle Acquisition and Transfer form) and submit it to their issuing U.S. Fish and Wildlife Service Migratory Bird Permit Office. The form can be found on our website at: <http://www.fws.gov/forms/3-202-12.pdf>. Falconry permittees must submit a completed 3-186A form. Dead bald eagles and golden eagles, including feathers, must be sent to the National Eagle and Wildlife Property Repository at: RMA, Building 128, 6550 Gateway Rd., Commerce City, CO 80022-1798.

**12. Will anyone inspect my records or birds in my care?**

By accepting a Federal Rehabilitation permit, you authorize an agent of the Service to enter your premises at any reasonable hour to inspect the wildlife in your care, your books and records. (See 50 CFR 13.47)

**13. What procedures are required to transfer my permit to a new location?**

Any address change or other circumstances that affect your permit must be reported to your Regional Migratory Bird Permit Office in writing within 10 days so your permit can be amended. (See 50 CFR 13.23) In addition, you must provide pictures and diagrams (including a description of materials used) of your cages if your physical address has changed.

**14. Do I need a State permit to rehabilitate migratory birds?**

Your permit is not valid unless you are also in compliance with State requirements, which may be more restrictive. This means that if your State requires you to have a permit to possess migratory birds for rehabilitation purposes, you must hold a valid State permit in order for your Federal permit to be valid. It is your responsibility to make sure you comply with State permit requirements.

**15. Will I be required to keep records of my activities?**

Yes. You must maintain accurate records of operations on a calendar-year basis. Your records should reflect each bird that you possessed and its disposition, including whether the birds were released, euthanized, died, are still undergoing rehabilitation in your care, or were transferred (including the name of the person(s) or institution to whom birds were transferred).

**16. Will I be required to submit an annual report of activities?**

Yes. You will receive an annual report form from your Regional Migratory Bird Permit Office. The report form can also be found on our website at <http://www.fws.gov/forms/3-202-4.pdf>. This report must be completed and submitted to your issuing office by January 31 of each year.

**17. How do I renew my permit?**

A renewal letter or form and annual report form will be sent to you at least 60 days prior to the expiration of your permit. If you wish to renew your permit, you must return the completed renewal to your Regional Migratory Bird Permit Office at least 30 days prior to the expiration of your permit and include a copy of your current State license, if one is required. If we receive your renewal request at least 30 days prior to the expiration of your permit, your permit will remain valid beyond the expiration date for the activity authorized on your permit until a decision on your renewal is made. If we receive your renewal request fewer than 30 days prior to expiration of your permit and we are unable to process your request before the expiration date, your permit will expire and you will no longer be covered for your activity. If you allow your permit to expire before requesting renewal, you may be required to submit a new application. (See 50 CFR 13.22 and 13.11(c))

(3-200-10b) 11/13/2013



Department of the Interior  
U.S. Fish and Wildlife Service  
**Federal Fish and Wildlife Permit Application Form**

OMB Control No. 1018-0022  
Expires 5/31/2017

**Return to:** U.S. Fish and Wildlife Service (USFWS)

**Type of Activity:** Rehabilitation

- New Application**  
 **Requesting Renewal or Amendment of Permit # \_\_\_\_\_**

Complete Sections A or B, and C, D, and E of this application. U.S. address may be required in Section C, see instructions for details.  
**See attached instruction pages for information on how to make your application complete and help avoid unnecessary delays.**

<b>A. Complete if applying as an individual</b>			
1.a. Last name	1.b. First name	1.c. Middle name or initial	1.d. Suffix
2. Date of birth (mm/dd/yyyy)	3. Social Security No.	4. Occupation	5. Affiliation/ Doing business as (see instructions)
6.a. Telephone number	6.b. Alternate telephone number	6.c. Fax number	6.d. E-mail address

<b>B. Complete if applying on behalf of a business, corporation, public agency, Tribe, or institution</b>			
1.a. Name of business, agency, Tribe, or institution		1.b. Doing business as (dba)	
2. Tax identification no.		3. Description of business, agency, or institution	
4.a. Principal officer Last name	4.b. Principal officer First name	4.c. Principal officer Middle name/ initial	4.d. Suffix
5. Principal officer title		6. Primary contact name	
7.a. Business telephone number	7.b. Alternate telephone number	7.c. Business fax number	7.d. Business e-mail address

<b>C. All applicants complete address information</b>				
1.a. Physical address (Street address; Apartment #, Suite #, or Room #; no P.O. Boxes)				
1.b. City	1.c. State	1.d. Zip code/Postal code:	1.e. County/Province	1.f. Country
2.a. Mailing Address (include if different than physical address; include name of contact person if applicable)				
2.b. City	2.c. State	2.d. Zip code/Postal code:	2.e. County/Province	2.f. Country

<b>D. All applicants MUST complete</b>	
1.	Attach check or money order payable to the U.S. FISH AND WILDLIFE SERVICE in the amount of <b>\$ 50.00 nonrefundable processing fee</b> . Federal, Tribal, State, and local government agencies, and those acting on behalf of such agencies, are exempt from the processing fee – <b>attach documentation of fee exempt status as outlined in instructions.</b> (50 CFR 13.11(d))
2.	Do you currently have or have you ever had any Federal Fish and Wildlife permits? Yes <input type="checkbox"/> If yes, list the number of the most current permit you have held or that you are applying to renew/re-issue: _____ No <input type="checkbox"/>
3.	Certification: I hereby certify that I have read and am familiar with the regulations contained in <b>Title 50, Part 13 of the Code of Federal Regulations</b> and the other <b>applicable parts in subchapter B of Chapter I of Title 50</b> , and I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.
<p style="text-align: center;">Signature (<b>in blue ink</b>) of applicant/person responsible for permit (No photocopied or stamped signatures)      Date of signature (mm/dd/yyyy)</p>	

**Please continue to next page**

**SECTION E. REHABILITATION**  
**(Migratory Bird Treaty Act, 50 CFR 21.31)**

***Note: A Federal Rehabilitation permit is required to acquire, temporarily possess, or transport sick and injured migratory birds, restore them to health, and release them back to the wild. Birds undergoing rehabilitation may not be displayed to the public. Permits are available to individuals and organizations with appropriate facilities as described in the NWRA/IWRC Minimum Standards for Wildlife Rehabilitation and demonstrated experience in rehabilitating migratory birds. You must be at least 18 years old to apply. A rehabilitation permit may be valid up to 5 years. Please read "What You Should Know About A Migratory Bird Rehabilitation Permit" and the pertinent regulations before you sign and submit your application.***

***Please provide the following information. You may use the space provided as well as a separate sheet of paper with your responses numbered according to the application questions below. You should be as thorough and specific as possible in your responses. Incomplete applications will be returned, delayed or abandoned.***

1. What groups of species do you intend to rehabilitate?  
 Songbirds/Passerines     Waterfowl     Marsh Birds     Wading Birds     Shorebirds     Seabirds  
 Raptors     Eagles     Other:
2. (a) Describe in detail your experience and training, including the source and the duration, in treating and rehabilitating migratory birds. List the species you have worked with and the approximate number of hours or years of experience in each of the following areas:
  - i) handling, capturing, and restraining
  - ii) transporting
  - iii) providing daily care and feeding; and
  - iv) the types of medical treatments provided and management of injuries.(b) Provide the name, address, and telephone number of the facility where your experience was obtained.
3. Provide a letter of recommendation from a federally permitted rehabilitator familiar with your training and experience. Also attach a letter from a federally permitted rehabilitator stating his or her willingness to provide you with assistance. If these are the same individual, a single letter will suffice.
4. Describe how birds will be conditioned for release. If you will use creance flying, describe in detail the techniques you will use and your experience with these techniques. If you propose to use a flight cage and do not own one, provide a letter from a licensed rehabilitator stating his or her willingness to allow you the use of their enclosure(s).
5. Describe your rehabilitation facilities for restricted, limited, and unlimited care. Attach photographs and diagrams of your indoor and outdoor enclosures. Diagrams must include dimensions (width, length, and height) and a description of interior and exterior construction materials, such as flooring and netting materials. Indicate the species or type of species to be housed in each. If your facilities are not physically located at the mailing or physical address provided on page 1, section C.1., of this application provide the physical location (street address or legal description).
6. Describe the diet you will administer for each group of species you propose to rehabilitate, and indicate your food source.
7. Provide the name and telephone number of your State Wildlife Law Enforcement contact.
8. Subpermittees: Please provide the name of anyone who will be responsible for the permitted activities in your absence. Anyone authorized to conduct permitted activities in your absence must be at least 18 years old. If a subpermittee will be authorized to rehabilitate migratory birds at a site other than your facility, provide the following information: name; address; age; description of their migratory bird rehabilitation experience; type of species they will care for; type of care they will provide; diagrams (width, length, and height dimensions) and, except for persons raising baby passerines, photographs of their facilities. If permitted activities will take place at a location other than your facility, the facilities at that location must be pre-approved. Any individual(s) regularly transporting birds directly to your facility or from your facility directly to another facility must either be listed under your permit as a subpermittee or possess their own rehabilitation permit. As the primary permittee, you are legally responsible for ensuring that your subpermittees, staff, and volunteers adhere to the terms of your permit when conducting migratory bird rehabilitation activities. Some states may require Federal subpermittees to have their own state permit.
9. Attach a letter from a licensed veterinarian stating their willingness to work with you by providing any necessary veterinary assistance.
10. You must retain records of each migratory bird you receive for at least 5 years following the end of the calendar year covered by the records. The records must include the date each bird is received, type of injury or illness, disposition, and date of disposition.

Is the physical address you provided in Section C on page 1 of this application the address where your records will be kept?

Yes     No    If "no," provide the physical address.

11. **Any permit issued as a result of this application is not valid unless you also have any required State or tribal permits or approvals associated with the activity.** Have you obtained all required State or tribal permits or approvals to conduct this activity?
- Yes If “yes,” attach a copy of the approval(s).       Have applied (**Send copy when issued**)       None required
12. If you are operating as a private individual, as opposed to a business or nonprofit organization, indicate if the Service may include your name, address, and telephone number in a public list of permitted migratory bird rehabilitators?
- Yes (I am operating as a private individual and *you may post my contact information.*)  
 No (I am operating as a private individual and *you may not post my contact information.*)  
 Not Applicable (I am operating as a nonprofit organization, business, agency, or other institution.)
13. **Disqualification factor.** A conviction, or entry of a plea of guilty or nolo contendere, for a felony violation of the Lacey Act, the Migratory Bird Treaty Act, or the Bald and Golden Eagle Protection Act disqualifies any such person from receiving or exercising the privileges of a permit, unless such disqualification has been expressly waived by the Service Director in response to a written petition. (50 CFR 13.21(c)) Have you or any of the owners of the business, if applying as a business, been convicted, or entered a plea of guilty or nolo contendere, forfeited collateral, or are currently under charges for any violations of the laws mentioned above?
- Yes     No    If you answered “Yes” provide: a) the individual’s name, b) date of charge, c) charge(s), d) location of incident, e) court, and f) action taken for each violation.

## PERMIT APPLICATION FORM INSTRUCTIONS

The following instructions pertain to an application for a U.S. Fish and Wildlife Service or CITES permit. The General Permit Procedures in 50 CFR 13 address the permitting process. For simplicity, all licenses, permits, registrations, and certificates are referred to as a permit.

### GENERAL INSTRUCTIONS:

- Complete all blocks/lines/questions in Sections A or B, C, D, and E.
- **An incomplete application may cause delays in processing or may be returned to the applicant. Be sure you are filling in the appropriate application form for the proposed activity.**
- Print clearly or type in the information. Illegible applications may cause delays.
- Sign the application in [blue](#) ink. Faxes or copies of the original signature will not be accepted.
- Mail the original application to the address at the top of page one of the application or if applicable on the attached address list.
- **Keep a copy of your completed application.**
- **Please plan ahead. Allow at least 60 days for your application to be processed. Some applications may take longer than 90 days to process. (50 CFR 13.11)**
- Applications are processed in the order they are received.
- Additional forms and instructions are available from <http://permits.fws.gov/>.

### COMPLETE EITHER SECTION A OR SECTION B:

#### Section A. Complete if applying as an individual:

- Enter the complete name of the responsible individual who will be the permittee if a permit is issued. Enter personal information that identifies the applicant. ***Fax and e-mail are not required if not available.***
- If you are applying on behalf of a client, the personal information must pertain to the client, and a document evidencing power of attorney must be included with the application.
- **Affiliation/ Doing business as (dba):** business, agency, organizational, or institutional affiliation *directly* related to the activity requested in the application (e.g., a taxidermist is an individual whose business can *directly* relate to the requested activity). The Division of Management Authority (DMA) will **not** accept *doing business as* affiliations for individuals.

#### Section B. Complete if applying as a business, corporation, public agency, Tribe, or institution:

- Enter the complete name of the business, agency, Tribe, or institution that will be the permittee if a permit is issued. Give a brief description of the type of business the applicant is engaged in. Provide contact phone number(s) of the business.
- **Principal Officer** is the person in charge of the listed business, corporation, public agency, Tribe, or institution. The principal officer is the person responsible for the application and any permitted activities. Often the principal officer is a Director or President. **Primary Contact** is the person at the business, corporation, public agency, Tribe, or institution who will be available to answer questions about the application or permitted activities. Often this is the preparer of the application.

### ALL APPLICANTS COMPLETE SECTION C:

- For all applications submitted to the Division of Management Authority (DMA) a physical U.S. address is **required**. Province and Country blocks are provided for those USFWS programs which use foreign addresses and are not required by DMA.
- **Mailing address** is address where communications from USFWS should be mailed if different than applicant's physical address.

### ALL APPLICANTS COMPLETE SECTION D:

#### Section D.1 Application processing fee:

- An application processing fee is required at the time of application; unless exempted under 50 CFR 13.11(d)(3). The application processing fee is assessed to partially cover the cost of processing a request. **The fee does not guarantee the issuance of a permit. Fees will not be refunded for applications that are approved, abandoned, or denied.** We may return fees for withdrawn applications prior to any significant processing occurring.
- **Documentation of fee exempt status is not required for Federal, Tribal, State, or local government agencies; but must be supplied by those applicants acting on behalf of such agencies.** Those applicants acting on behalf of such agencies must submit a letter on agency letterhead and signed by the head of the unit of government for which the applicant is acting on behalf, confirming that the applicant will be carrying out the permitted activity for the agency.

#### Section D.2 Federal Fish and Wildlife permits:

- List the number(s) of your most current FWS or CITES permit or the number of the most recent permit if none are currently valid. If applying for re-issuance of a CITES permit, the original permit must be returned with this application.

#### Section D.3 CERTIFICATION:

- **The individual identified in Section A, the principal officer named in Section B, or person with a valid power of attorney (documentation must be included in the application) must sign and date the application in blue ink.** This signature binds the applicant to the statement of certification. This means that you certify that you have read and understand the regulations that apply to the permit. You also certify that everything included in the application is true to the best of your knowledge. Be sure to read the statement and re-read the application and your answers before signing.

### ALL APPLICANTS COMPLETE SECTION E.

**Please continue to next page**



**APPLICATION FOR A FEDERAL FISH AND WILDLIFE PERMIT**  
**Paperwork Reduction Act, Privacy Act, and Freedom of Information Act – Notices**

**In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501, *et seq.*) and the Privacy Act of 1974 (5 U.S.C. 552a), please be advised:**

1. The gathering of information on fish and wildlife is authorized by:  
(Authorizing statutes can be found at: <http://www.gpoaccess.gov/cfr/index.html> and <http://www.fws.gov/permits/ltr/ltr.html>.)
  - a. Bald and Golden Eagle Protection Act (16 U.S.C. 668), 50 CFR 22;
  - b. Endangered Species Act of 1973 (16 U.S.C. 1531-1544), 50CFR 17;
  - c. Migratory Bird Treaty Act (16 U.S.C. 703-712), 50 CFR 21;
  - d. Marine Mammal Protection Act of 1972 (16 U.S.C. 1361, *et. seq.*), 50 CFR 18;
  - e. Wild Bird Conservation Act (16 U.S.C. 4901-4916), 50 CFR 15;
  - f. Lacey Act: Injurious Wildlife (18 U.S.C. 42), 50 CFR 16;
  - g. Convention on International Trade in Endangered Species of Wild Fauna and Flora (TIAS 8249), <http://www.cites.org/> , 50 CFR 23;
  - h. General Provisions, 50 CFR 10;
  - i. General Permit Procedures, 50 CFR 13; and
  - j. Wildlife Provisions (Import/export/transport), 50 CFR 14.
2. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB control number.
3. Certain applications for permits authorized under the Endangered Species Act of 1973 (16 U.S.C. 1539) and the Marine Mammal Protection Act of 1972 (16 U.S.C. 1374) will be published in the **Federal Register** as required by the two laws.
4. Disclosures outside the Department of the Interior may be made without the consent of an individual under the routine uses listed below, if the disclosure is compatible with the purposes for which the record was collected. (Ref. 68 FR 52611, September 4, 2003)
  - a. Routine disclosure to subject matter experts, and Federal, Tribal, State, local, and foreign agencies, for the purpose of obtaining advice relevant to making a decision on an application for a permit or when necessary to accomplish an FWS function related to this system of records.
  - b. Routine disclosure to the public as a result of publishing **Federal Register** notices announcing the receipt of permit applications for public comment or notice of the decision on a permit application.
  - c. Routine disclosure to Federal, Tribal, State, local, or foreign wildlife and plant agencies for the exchange of information on permits granted or denied to assure compliance with all applicable permitting requirements.
  - d. Routine disclosure to Captive-bred Wildlife registrants under the Endangered Species Act for the exchange of authorized species, and to share information on the captive breeding of these species.
  - e. Routine disclosure to Federal, Tribal, State, and local authorities who need to know who is permitted to receive and rehabilitate sick, orphaned, and injured birds under the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act; federally permitted rehabilitators; individuals seeking a permitted rehabilitator with whom to place a bird in need of care; and licensed veterinarians who receive, treat, or diagnose sick, orphaned, and injured birds.
  - f. Routine disclosure to the Department of Justice, or a court, adjudicative, or other administrative body or to a party in litigation before a court or adjudicative or administrative body, under certain circumstances.
  - g. Routine disclosure to the appropriate Federal, Tribal, State, local, or foreign governmental agency responsible for investigating, prosecuting, enforcing, or implementing statutes, rules, or licenses, when we become aware of a violation or potential violation of such statutes, rules, or licenses, or when we need to monitor activities associated with a permit or regulated use.
  - h. Routine disclosure to a congressional office in response to an inquiry to the office by the individual to whom the record pertains.
  - i. Routine disclosure to the Government Accountability Office or Congress when the information is required for the evaluation of the permit programs.
  - j. Routine disclosure to provide addresses obtained from the Internal Revenue Service to debt collection agencies for purposes of locating a debtor to collect or compromise a Federal claim against the debtor or to consumer reporting agencies to prepare a commercial credit report for use by the FWS.
5. For individuals, personal information such as home address and telephone number, financial data, and personal identifiers (social security number, birth date, etc.) will be removed prior to any release of the application.
6. The public reporting burden on the applicant for information collection varies depending on the activity for which a permit is requested. The relevant burden for a Rehabilitation permit application is 7 hours for the application and 5 hours for recordkeeping. This burden estimate includes time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, Mail Stop 222, Arlington Square, U.S. Department of the Interior, 1849 C Street, NW, Washington D.C. 20240.

**Freedom of Information Act – Notice**

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.26 – 2.33].





**U.S. Fish and Wildlife Service Migratory  
Bird Regional Permit Offices**



<b>FWS REGION</b>	<b>AREA OF RESPONSIBILITY</b>	<b>MAILING ADDRESS</b>	<b>CONTACT INFORMATION</b>
<b>Region 1</b>	<b>Hawaii, Idaho, Oregon, Washington</b>	911 N.E. 11th Avenue Portland, OR 97232-4181	Tel. (503) 872-2715 Email <a href="mailto:permitsR1MB@fws.gov">permitsR1MB@fws.gov</a>
<b>Region 2</b>	<b>Arizona, New Mexico, Oklahoma, Texas</b>	P.O. Box 709 Albuquerque, NM 87103	Tel. (505) 248-7882 Email <a href="mailto:permitsR2MB@fws.gov">permitsR2MB@fws.gov</a>
<b>Region 3</b>	<b>Iowa, Illinois, Indiana, Minnesota, Missouri, Michigan, Ohio, Wisconsin</b>	5600 American Blvd. West Suite 990 Bloomington, MN 55437-1458	Tel. (612) 713-5436 Email <a href="mailto:permitsR3MB@fws.gov">permitsR3MB@fws.gov</a>
<b>Region 4</b>	<b>Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virgin Islands, Puerto Rico</b>	1875 Century Blvd., NE Atlanta, GA 30345	Tel. (404) 679-7070 Email <a href="mailto:permitsR4MB@fws.gov">permitsR4MB@fws.gov</a>
<b>Region 5</b>	<b>Connecticut, District of Columbia, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Virginia, Vermont, West Virginia</b>	300 Westgate Center Dr. Hadley, MA 01035	Tel. (413) 253-8643 Email <a href="mailto:permitsR5MB@fws.gov">permitsR5MB@fws.gov</a>
<b>Region 6</b>	<b>Colorado, Kansas, Montana, North Dakota, Nebraska, South Dakota, Utah, Wyoming</b>	P.O. Box 25486 DFC(60154) Denver, CO 80225-0486	Tel. (303) 236-8171 Email <a href="mailto:permitsR6MB@fws.gov">permitsR6MB@fws.gov</a>
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